Next , is the scheduled day to "check in" to discuss any tier 2 or tier 3 students. At this check in we can discuss student progress, how their intervention is going, make changes to their intervention, or discuss any other concerns.

Please send me an email with a list of students you would like to discuss.  If your intervention on a student is running smoothly and no changes are recommended at this time, we do not need to discuss them at this time. Please just type **maintain current plan** after that students name in your email. Once I have a compiled list of all students, a schedule with meeting times will be sent out.  There will be a substitute to relieve you during your scheduled time.